

**~Minutes~**  
**SALARY BOARD MEETING**

**October 2, 2025**  
(Meetings recorded and destroyed after mtg. mins. approval)

**CALL TO ORDER** Commissioner Nancy Grupp called the meeting to order at 11:00 a.m.

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** Treasurer Krista Miller, Commissioner Nancy Grupp, Commissioner Paul Heimel, Commissioner Robert Rossman, Chief Clerk Jessica Giebel and Executive Secretary Paige Barroqueiro; all present.

**PUBLIC COMMENT**

**MINUTES** – August 21, 2025 ~ **Action** ~ Treasurer Miller moved to approve. Comm. Rossman seconded. Miller yes; Rossman yes; Grupp yes; Heimel yes.

**NEW BUSINESS**

Elimination of two Part-Time Corrections Officer positions ~ **Action** ~ Comm. Heimel moved to eliminate two Part-Time Corrections Officer positions. Comm. Rossman seconded. Heimel yes; Rossman yes; Grupp yes; Miller yes.

Creation of two Full-Time Corrections Officer positions ~ **Action** ~ Comm. Rossman moved to create two additional Full-Time Corrections Officer positions. Comm. Heimel seconded. Miller clarified that this would take the complement of Full-Time Corrections Officers from 10 to 12 positions. Deputy Warden Hurler clarified that visitation has been canceled multiple times due to staffing issues. An increase of Full-Time positions would reduce over-time hours and burnout while reducing costs. Rossman yes; Heimel yes; Grupp yes; Miller yes.

**PERSONNEL ACTIONS**

**ADJOURNMENT** ~ **Action** ~ Comm. Rossman moved to adjourn. Comm. Grupp seconded. Rossman yes; Grupp yes; Heimel yes; Miller yes.

  
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Potter County Executive Secretary

  
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Approval Date